



IEM PUBLIC SCHOOL

NOTICE

Session: 2026-2027

Date: 02.09.2026

Ref. No. IEMPS/SL/NOTICE/2026-27/106

Subject: SCHOOL SAFETY & SECURITY MEASURES

**Dear Parents,
Greetings from IEM Public School!**

The safety and well-being of our students is our highest priority. We have put in place various measures and procedures to ensure a **safe, secure and child-friendly environment** for our students, staff and visitors.

We would like to bring the following safety measures to your attention:

1. Surveillance & Security

- The school premises are monitored through CCTV cameras installed at strategic locations.
- Trained security personnel are deployed to monitor and secure the school campus.
- Entry and exit of students, staff and visitors are strictly monitored.

2. Staff Verification

- Background verification is conducted for all school employees.
- Police verification is ensured for outsourced/support staff wherever applicable.
- Staff members are required to carry their official identity cards.

3. Movement of Students, Staff & Visitors

- Students must come to school in the prescribed uniform and carry their school ID cards.
- Visitors are permitted entry only after proper verification and authorization.
- Visitor entry and exit are recorded at the school gate.
- Students are not permitted to leave the school premises during school hours without proper authorization.

4. School Transportation

- School buses are operated with trained drivers and designated attendants/helpers.
- Bus movement is monitored through a GPS tracking system.
- Parents are requested to cooperate with school transport staff during boarding and dispersal.

5. Student Dispersal

- Adequate staff members are assigned for student dispersal.
- Students are handed over only to authorized parents/guardians or persons approved by the school.
- Parents are requested to carry/produce the required identification or authorization when collecting their ward.

6. Child Safety & Awareness

- Students are regularly sensitized about personal safety, appropriate behaviour, and **good touch and bad touch**.
- Age-appropriate awareness sessions and counselling are conducted to help students understand how to seek assistance when they feel unsafe.
- The school follows a strict **zero-tolerance policy towards bullying, ragging, harassment and corporal punishment**.



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7. Emergency Preparedness

- Regular fire and emergency evacuation drills are conducted.
- Students and staff are trained to follow emergency procedures.
- Emergency exits and safety equipment are maintained and kept accessible.

8. Infirmary & Health Care

- The school has a dedicated infirmary/medical facility for students.
- A trained nurse/medical staff is available during school hours.
- First-aid facilities and essential emergency equipment are maintained on campus.

9. Washroom Safety & Hygiene

- Separate washroom facilities are provided for boys and girls.
- Regular cleaning and maintenance are carried out to ensure hygiene and safety.

10. Use of Technology

- Students are expected to follow the school's policy regarding mobile phones and electronic devices.
- Internet and digital resources provided by the school are subject to appropriate usage guidelines.

11. Maintenance & Infrastructure Safety

- Regular inspection and maintenance of the school infrastructure are carried out.
- Electrical, fire-safety, doors, furniture and other essential facilities are checked and maintained periodically.

12. Parent Cooperation

We strongly believe that **school safety is a shared responsibility**. Parents are requested to:

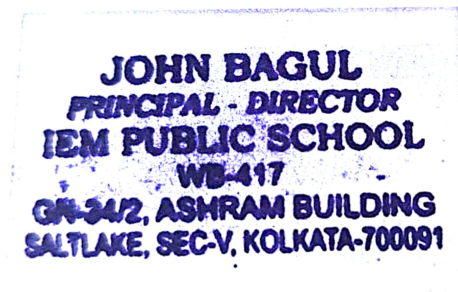
- Follow all school entry, exit and dispersal procedures.
- Carry valid identification when visiting the school.
- Inform the school promptly about any safety-related concern.
- Ensure that their ward follows school safety rules and procedures.
- Cooperate with school staff and security personnel at all times.

We appreciate your continued support and cooperation in making our school a **safe, secure and nurturing environment for every child**.

Thank you.

Mr. John Bagul

Principal-Director
IEM Public School, Salt Lake



CC to- HR Head, Head Master, Head Mistress, School Coordinator, Facility Manager, Accounts Department, Admission Head, Reception, Canteen, Security